



Standards of Practice: School Health Services



DEPARTMENT OF EDUCATION

120 State Street
Montpelier, Vermont 05620-2501

August 2005

FORWARD

We are pleased to present the August 2005, revised Vermont Standards of Practice: School Health Services Manual as a statement of Best Practices for school nursing. It was developed and published under the leadership of the Vermont Department of Education in collaboration with the Vermont Medical Society, the Vermont State School Nurses Association, the Vermont Department of Health and the Vermont State Board of Nursing.

This manual provides guidance to school administration and school nurses in the development, implementation and evaluation of high quality school health services.

Shevonne Travers
Assistant Director, Safe and Healthy Schools, Vermont Department of Education

Barb Frankowski
Vermont Medical Society Chairperson, School Health Advisory Committee

Eileen Crawford
President, Vermont State School Nurses Association

Mimi Benedict
Coordinated School Health Project Director, Vermont Department of Health

Anita Ristau
Executive Director, Vermont State Board of Nursing

HOW TO USE THIS MANUAL

This manual is divided into 31 sections. In each section, there is a short statement of purpose followed by the authorization/legal reference which supports it and definitions when appropriate. Sections describing suggested and required roles of the school nurse cover the school nurse and the associate school nurse respectively. Next is a list of local and national resources and sample policies, procedures and forms that you may find useful in the implementation of your school health program. Copies of the authorizations and legal references are located in the back of the manual in alphabetical/numerical order.

Because there will be additions and revisions to this manual over time, we are not numbering the pages. When revisions are made we will notify all school nurses via e-mail and put the revised documents on the Vermont Department of Education website.

DEVELOPERS AND REVIEWERS

Developers

Amy Black, RN, South Burlington School Nurse

Carol Danielson, RN, New Haven School Nurse

Dot Reeve, School Health Services Consultant, Department of Education

Eileen Crawford, RN, Winooski School Nurse and VSSNA President

Karen Abbott, Administrative Assistant, Department of Education

Karen Ryan, Administrative Assistant, Department of Education

Lucille Barcomb, Administrative Assistant, Department of Education

Mimi Benedict, Coordinated School Health Project Director, Department of Health

Sharonlee Trefry, RN, Bristol School Nurse

Shevonne Travers, Safe and Healthy Schools Assistant Director, Department of Education

Terry Shaw, RN, Georgia School Nurse

Reviewers

Alexander MacDonald, M.D.

Anita Ristau, Executive Director, Vermont State Board of Nursing

Ann Bannister, RN, Rutland Senior High School

Barbara Frankowski, MD, School Health Committee Chairperson, Vermont Medical Society

Deborah Raleigh Cecot, RN, Clarendon Elementary School

Elaine Stasny, M.D.

Garry Schaedel, EPSDT Director, Vermont Department of Health

J. Ward Stackpole, M.D., Timber Lane Pediatrics

Janine Mauche, RN, Mt. Mansfield USD #17

Johana Brakeley, M.D.

Kathleen Keleher, CNM, MPH, Asst. Dir. Public Health Nursing/MCH Specialist, Vermont Department of Health

Linda King, RN, Harwood UHSD #19

Linda Romans, RN, Hazen UHSD #26

Marilyn Rinker, RN, Norwich University

Martha Ide, RN, Barre Town Elementary School

Martha Israel, VSSNA Legislative Advocate, Rumney School

Michael Kilcullen, M.D.

Nancy Coleman, RN, Mt. Anthony Middle School

Sara Quayle, M.D.

Susan Van Oot, RN, Green St Schools

Valerie Rooney, M.D.